

Guidance on Receiving Donations - Volunteers

Where volunteers handle donations for Dementia Adventure, you should follow the [guidelines](#) set by The Fundraising Regulator. Please aim to:

- Bank funds and send to Dementia Adventure as soon as possible, using the [Donation Form](#) on our website. Please state which organisation you received the donation from.
- Send cheques by post to our Head Office within a month of the event. Cheques should be made payable to 'Dementia Adventure'.
- Email fundraising@dementiaadventure.co.uk, letting us know the amount of the donation, whether it's cash or a cheque, and which person/organisation has made the donation.

Our fundraising team will send a letter of thanks directly to the donor or organisation (and will be very grateful to you, too!)